

FINANCIAL INFORMATION

Tuition, Room and Board, Fees

All tuition, room and board, and fee information is for the Fall 2024 semester. Specific information regarding these costs for the Spring 2025 semester will not be available until January 2025.

The following basic charges are payable one week prior to the beginning of classes each semester. The College reserves the right to revise its rates in response to economic conditions.

Graduate Tuition

Description	Amount
Master of Science in Data Science:	
Entering Fall 2024 (36 credit hours)	\$745 per credit hour
Program Fee	\$165 per credit hour
Master of Autism Studies:	
Entering Fall 2024 (36 credit hours)	\$745 per credit hour
Program Fee	\$220 per credit hour
Master of Science in Speech Pathology:	
Cohort Entering Fall 2024	\$745 per credit hour
Program Fee	\$350 per credit hour
Doctor of Nursing Practice:	
BSN to DNP program	
Cohort Entering Fall 2024	\$745 per credit hour
Program Fee	\$250 per credit hour
Graduate Nursing Testing Fees	\$130 per semester
Dual Degree - Master of Autism Studies and Master of Speech Language Pathology:	
Cohort Entering Fall 2024	\$745 per credit hour
Program Fees	\$276 per credit hour
Masters of Science in Nursing	
Cohort Entering Fall 2024	\$745 per credit hour
Program Fee	\$350 per credit hour
Graduate Nursing Testing Fee	\$420.00
Masters of Social Work	
Cohort Entering Fall 2024	\$745 per credit hour
Program Fee	\$0.00 per credit hour
Undergraduate Courses taken by Graduate Students:	\$920 per credit hour
Master of Science in Speech Pathology Bridge Program:	\$920 per credit hour

Application Fees

Description	Amount
Data Science (payable to GRADCAS)	\$25
Nursing Practice (payable to Nursing CAS)	\$78
Speech Pathology (payable to CSDCAS)	\$140

Dual Degree in Autism Studies and Speech Pathology (payable to CSDCAS) \$140

Master of Autism Studies (payable to GRADCAS) \$25

Housing Charges - Room and Board ¹

Description	Amount
On-Campus Room and Board, Fall and Spring	
Graduate Room + Full Board (optional)	\$7,130 per semester
Graduate Room + Limited Board (required)	\$6,520 per semester
Room Only (by Exception)	\$5,032 per semester

¹ Additional charges for housing and board may be incurred during required on-campus events for hybrid programs. Please visit program website for details.

Special Purposes Fees

Description	Amount
Return Payment Fee	\$30
Parking Fees	
Resident Student	\$200.00
Non Resident Student - Academic Year	\$150.00
Temporary Parking Permits (2 weeks only)	\$ 50.00

Deposits

Description	Amount
Enrollment deposit (new students)	\$400

Applicants offered admission to a graduate program must reserve their seat by submitting a non-refundable deposit. This deposit will be applied toward the first semester charges. Additionally, women enrolling in the Master of Science in Speech Language Pathology program may live on campus. A deposit is required to reserve a seat in the class and begin the housing process. This deposit is non-refundable, and is applied as follows: \$200 toward the first semester charges and \$200 as a security deposit for on-campus housing.

Refund Policy

Students who properly withdraw from the College prior to the first day of class for any semester will not be assessed any charges. For students withdrawing or dismissed after the opening of classes for any semester, there will be no refund of tuition and fees unless the student meets one of the following conditions:

- Withdrawal or dismissal within four calendar weeks of the opening of classes.
- Withdrawal because of a protracted illness or some other involuntary situation that is beyond the control of the student.

If any of the above conditions apply, the refund will be calculated in conformity with the following policies:

ADJUSTMENT POLICY FOR GENERAL WITHDRAWAL:

- a. Student withdraws or is dismissed within four calendar weeks of the opening of classes: Please note: The refund schedule will be adjusted accordingly based on the above schedule for students who withdraw from semesters or courses with durations of less than 16 weeks.

• **Tuition - based on the date of official withdrawal:**

Calendar Weeks	Percentage
First week	70%
Second week	55%
Third week	40%
Fourth week	25%

- Room and board: based on *move out date* from the residence hall and percentage of the semester that has been completed.
- Move Out Date: The last day a room is assigned to you and can not be used by someone else, because you are occupying it (in person or with belongings)
- Adjustment: Adjustment in room and board costs is based on the date of move-out. Students are charged for the entire calendar month. For example, if you move out on or after September 1, you will be charged for the entire month of September. Adjustments are only made if the withdrawal happens before 60% of the semester is completed.

ADJUSTMENT POLICY FOR APPROVED PROTRACTED ILLNESS OR OTHER INVOLUNTARY SITUATION WITHDRAWAL:

These types of withdrawals must be approved by the Dean of Students and/or the Dean of Student Academic Services, with appropriate medical documentation. If you withdraw after the opening of classes for any semester because of an approved protracted illness or some other involuntary situation that is beyond your control, your charges for tuition, room and board will be adjusted as noted below. The move-out date is the last day a room is assigned to you and can not be used by someone else, because you are occupying it in person or with belongings.

- Tuition: Based on the official withdrawal date. Students who withdraw before 60% of the semester has passed will receive a pro rata adjustment of tuition, based on their withdrawal date. Students who withdraw after 60% of the semester has passed will not receive an adjustment in tuition charges. Fees: Fees are not refundable.
- Room and board charges: Adjustment in room and board costs is based on the date the student moves out of campus housing. Students who move out of campus housing before **60% of the semester** has passed will receive a prorated adjustment of room and board. Students who move out of campus housing after 60% of the semester has passed will not receive an adjustment in room and board charges.

1. Withdrawal from a class or classes: If a student drops a class after registration has taken place and a new tuition category applies, an adjustment refund will occur if the class is dropped within the first four weeks of the academic year as follows:

• **Tuition:**

Calendar Weeks	Percentage
First Week	70%
Second Week	55%
Third Week	40%
Fourth Week	25%
Fifth and subsequent weeks	no refund of any tuition or fees associated with that class

2. Please note: The refund schedule will be adjusted accordingly based on the above schedule for students who withdraw from semesters or courses with durations of less than 16 weeks.

WITHDRAWAL FROM INTERNATIONAL PROGRAMS:

Students who withdraw from Saint Mary's international programs are subject to the reimbursement policies for each individual program.

POLICY AND PROCEDURE:

The refund policy will be administered by the College Business Office under the direction of the Controller of the College. A parent or student who wishes to appeal a decision of that office may do so by addressing a written communication to the Vice President for Strategy and Finance, Saint Mary's College, Notre Dame, IN 46556. All notices of intention to withdraw must be made in writing and received in the Office of Academic Affairs and First Year Studies to be considered official. Any refunds will be considered official. Refunds for all funds excepting financial aid received from state and/or federal sources, which may have its own regulatory requirements, will be based on the date that the withdrawal process was initiated by the student. Refunds may not be back-dated beyond this initiation date.

Appeal

The refund policy will be administered by the College's Finance Department under the direction of the Controller of the College. A student who wishes to appeal a decision of that office may do so by addressing a written communication to the:

Vice President for Strategy and Finance
Saint Mary's College, Notre Dame, IN 46556

All notices of intention to withdraw must be made in writing and received by the Program Director to be considered official. Any refunds will be considered official. Refunds will be based on the official withdrawal date confirmed by a change of status form completed by the Office of Academic Advising and Registrar. Refunds may not be back-dated beyond this change of status date.

Tuition Insurance

Tuition Insurance is Available

Saint Mary's students have the ability to protect their college investment by purchasing tuition insurance each semester. This optional coverage expands the scope of the College's refund policy by ensuring the potential for *full reimbursement* for tuition, room and board, and other fees for unexpected, covered withdrawals at any time during the semester. Learn more about the Tuition Protection Plan at GradGuard.com/tuition/saintmarys or call (877) 794-6603.

Unpaid Balance

Transcripts, grade reports, and diplomas will be withheld from graduate students who have any unpaid obligations to the College.

The College reserves the right to recover all costs involved with the collection and/or litigation of past-due accounts including but not limited to: collection agency fees, reasonable attorney's fees, court costs, and all other charges allowed by law.

Financing

Payment Policy

Payment for tuition and fees for the semester are due on or before the date shown on the student's billing statement which will be sent approximately two weeks prior to the start of the semester. Accounts not settled in full by the start of the semester are subject to late charges.

Monthly Payment Plan

The College offers a monthly payment plan for students. This plan allows students and other authorized users to make payments in equal installments during each semester. Enrollment is by term and includes an enrollment fee per semester. If you are unable to pay your bill in full, you must enroll in the payment plan. If a payment arrangement is not in place by the due date, you could potentially be assessed a late fee and receive a hold on your account that will prevent you from registering for classes, obtaining a transcript, and accessing your grades. Information detailing the payment plan will be sent to graduate students in the summer.

Credit cards are accepted for payment of student accounts. There is a processing fee associated with this service based upon the amount charged. Information about this service can be obtained by contacting the Student Accounts Office.